

WHITTLEBURY PARISH COUNCIL

Councillors are summoned to a **MEETING OF THE PARISH COUNCIL** to be held on **THURSDAY 16th DECEMBER 2021** at 7.30 pm in the Reading Room, High Street to transact the following business:

1	To receive and accept any APOLOGIES for absence. (Reasons for absence to be advised) Members are reminded that apologies need to come directly to the Clerk so that a quorum can be determined.																																																
2	CHAIRMAN'S ANNOUNCEMENTS																																																
3	i) To determine any DISPENSATION REQUESTS received in advance of the meeting. ii) To invite any DECLARATIONS OF INTEREST by members on Agenda items. iii) To remind members of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes.																																																
4	To adopt and sign the MINUTES of the Meeting of the Council held on 11 th November 2021 in line with Standing Orders.																																																
5	To receive any ISSUES MEMBERS OF THE PUBLIC WISH TO RAISE (Max 15 mins and 3 mins per speaker), To receive any REPORT from the Unity Council Member .																																																
6	To receive the following REPORTS and action as necessary: 6.1 PLANNING SUBGROUP – (Cllrs Barnett, Craven, Cunningham, Chairman): Report of the Group on: i) To consider the following Applications – None at date of Agenda ii) Permissions received – 5 Lodge Park iii) Refusals received. iv) Any other planning matters referred to Full Council – a) Notice of withdrawal of signage application at Sky Bird Sales, Weavers Coving b) Further consideration of responses on the Oxford-Mk-Cambridge Arc Regional Spatial Strategy proposals and the WNC Strategic Plan consultations c) Update on Podium Park application and the invitation to Clowes to give a presentation on the project 6.2 FINANCE SUBGROUP – (Cllrs Craven, Neuhoff, Chairman, RFO): Report of the Group on: i) To note payments made since the last meeting: <table border="1"><thead><tr><th>Payment Ref</th><th>AMOUNT</th><th>INCL VAT OF</th><th>PAYEE</th><th>DETAILS</th><th>POWER</th></tr></thead><tbody><tr><td>O/L 6/11</td><td>£839.44</td><td>139.90</td><td>Alan Page</td><td>Reading Room electrics</td><td>GPOC</td></tr><tr><td>O/L 7/11</td><td>£60.00</td><td></td><td>R1 Print & Design</td><td>Flyer</td><td>GPOC</td></tr></tbody></table> ii) Recommendations on Payments to be made: <table border="1"><thead><tr><th>Payment Ref</th><th>AMOUNT</th><th>INCL VAT OF</th><th>PAYEE</th><th>DETAILS</th><th>POWER</th></tr></thead><tbody><tr><td>O/L 1/12</td><td>£635.04.</td><td></td><td>Linda Paice</td><td>Salary</td><td>LGA 1972 s112</td></tr><tr><td>O/L 2/12</td><td>£140.60</td><td></td><td>HMRC</td><td>Tax</td><td>LGA 1972 s112</td></tr><tr><td>O/L 3/12</td><td>£70.27</td><td>11.71</td><td>Amber Screen & Design</td><td>CCT signage</td><td>Crime Prevention Act</td></tr><tr><td>Direct debit</td><td>£153.74</td><td>7.31</td><td>SSE</td><td>Electricity- July</td><td>Highways Act</td></tr></tbody></table> iii) To note any Receipts . iv) To receive details of the bank balances at 30 th November 2021. . v) a) To note placing of orders for window and door and electrical projects at the Reading Room b) To receive an update on costings on the above electrical works and to consider any further virements within the current year's budget 6.3 HIGHWAYS & INFRASTRUCTURE SUBGROUP – (Cllrs Barnett, Garnor, Chairman(advisory): Report of the Group on: i) Highway Issues to report and consider. ii) Feedback from previously reported issues iii) To determine installation of the CCTV camera signage 6.4 LIGHTING – i) Any faulty lights to report ii) Update following closure of Aylesbury Mains. 6.5 SILVERSTONE CIRCUIT/MEPC LIAISON GROUP – (Cllrs Cunningham, Neuhoff, Harrington): Report of the Group on: i) Feedback from latest meetings	Payment Ref	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	O/L 6/11	£839.44	139.90	Alan Page	Reading Room electrics	GPOC	O/L 7/11	£60.00		R1 Print & Design	Flyer	GPOC	Payment Ref	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	O/L 1/12	£635.04.		Linda Paice	Salary	LGA 1972 s112	O/L 2/12	£140.60		HMRC	Tax	LGA 1972 s112	O/L 3/12	£70.27	11.71	Amber Screen & Design	CCT signage	Crime Prevention Act	Direct debit	£153.74	7.31	SSE	Electricity- July	Highways Act
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	<p>6.6. <u>READING ROOM LIAISON GROUP</u> – (Cllrs Harrington, Cunningham): Report of the Group on: i) Update following latest meeting. ii) Consideration of PC projects</p> <p>6.7 <u>POLICE LIAISON</u> (Chairman) – i) Report on latest meetings/issues raised.</p> <p>6.8 <u>OTHER INTERNAL REPORTS - i) Good Neighbours Scheme</u> - (Cllrs Harrington and Neuhoff): Report as necessary ii) Public Rights of Way – (Parish Path Warden and Clerk) - PW to raise issues with the Clerk to be reported as necessary. iii) Recreation Society – (Cllr Craven): i) To report back as necessary ii) Feedback on joint meeting</p> <p>iv) Community Website and social media management – Cllrs Harrington, Garnor and Clerk) – a) Any issues to report and further considerations b) Social media health check possibility v) Community Emergency Plan - (Cllrs Harrington, Craven, Garner and Chairman) - Update vi) Update on checking of Council assets</p> <p>6.9 <u>REPORTS ON EXTERNAL ISSUES</u> – (Clerk or as delegated) : i) Odours issues update ii) Consideration of 2022 meeting dates</p>
7	<u>CORRESPONDENCE</u> - i) To note tabled and general correspondence
8	To consider any <u>CONSULTATIONS</u> received
9	To receive any <u>ITEMS FOR THE NEXT MEETING AGENDA</u>
10	To set the <u>DATE OF NEXT MEETING</u> – Thursday 13 th January 2022 at 7.30pm in the Reading Room

Linda Paice

LINDA PAICE, MILCM
Clerk & Proper Officer of the Council
01327 353622

Roger Harrington
Acting Chair
07769 660218

9th December 2021

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.

Members of the public may also address the Council upon individual items listed on the Agenda for a period not exceeding 3 minutes, provided that three clear days notice in writing has been given to the Parish Clerk of that intention.

Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

