

**WHITTLEBURY PARISH COUNCIL**

Councillors are summoned to a **MEETING OF THE PARISH COUNCIL** to be held on **THURSDAY 10th FEBRUARY 2022** at 7.30 pm at Whittlebury Hall – report to Reception for location -to transact the following business:

1	To receive and accept any <b><u>APOLOGIES</u></b> for absence. (Reasons for absence to be advised) Members are reminded that apologies need to come directly to the Clerk so that a quorum can be determined.																																																						
2	<b><u>CHAIRMAN’S ANNOUNCEMENTS</u></b>																																																						
3	i) To determine any <b><u>DISPENSATION REQUESTS</u></b> received in advance of the meeting. ii) To invite any <b><u>DECLARATIONS OF INTEREST</u></b> by members on Agenda items. iii) To remind members of the <b><u>REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS</u></b> following any changes, within 28 days of the changes.																																																						
4	To adopt and sign the <b><u>MINUTES</u></b> of the Meeting of the Council held on 13 <sup>th</sup> January 2022 in line with Standing Orders.																																																						
5	To receive any <b><u>ISSUES MEMBERS OF THE PUBLIC WISH TO RAISE</u></b> ( Max 15 mins and 3 mins per speaker), To receive any <b>REPORT</b> from the <b>Unity Council Member</b> .																																																						
6	To receive the following <b>REPORTS</b> and action as necessary: 6.1 <b><u>PLANNING SUBGROUP</u></b> – (Cllrs Barnett, Craven, Cunningham, Chairman): Report of the Group on: i) To consider the following <b>Applications</b> – <table border="1"><thead><tr><th>Application No</th><th>Details</th><th>Applicant</th></tr></thead><tbody><tr><td>WNS/2022/0047/FUL <a href="https://snc.planning-register.co.uk/plandisp.aspx?recno=112739">Weblink: https://snc.planning-register.co.uk/plandisp.aspx?recno=112739</a></td><td>Proposed new building for quarantine of animals at Weavers Coving</td><td>Mr Smith</td></tr></tbody></table> ii) <b>Permissions</b> received iii) <b>Refusals</b> received iv) <b>Any other planning matters referred to Full Council</b> – a) To note feedback from CPRE on omission on their latest Planning Update b) To further consider any Council response on the DHL Bell Plantation, Woolgrowers Field, further land adjacent to Bell Plantation and Podium Park applications following recent members informal discussion session. d) To note the outcome of the consideration of the Tiffield Turn application by the WNC Strategic Planning Committee meeting on January 27 <sup>th</sup> 2022 e) To note advice on re-instigation of neighbour comments on the WNC Planning Website. 6.2 <b><u>FINANCE SUBGROUP</u></b> – (Cllrs Craven, Neuhoff, Chairman, RFO): Report of the Group on: i(a) To note payments made since the last meeting: <table border="1"><thead><tr><th>Payment Ref</th><th>AMOUNT</th><th>INCL VAT OF</th><th>PAYEE</th><th>DETAILS</th><th>POWER</th></tr></thead><tbody><tr><td>OL1/6</td><td>£3377.15</td><td>562.85</td><td>ARC Thermal Products</td><td>Reading Room renovation project heating</td><td>GPOC</td></tr></tbody></table> i(b) Recommendations on <b>Payments</b> to be made at this meeting: <table border="1"><thead><tr><th>Payment Ref</th><th>AMOUNT</th><th>INCL VAT OF</th><th>PAYEE</th><th>DETAILS</th><th>POWER</th></tr></thead><tbody><tr><td>OL2/1</td><td>£619.60</td><td></td><td>Linda Paice</td><td>Salary</td><td>LGA 1972 s112</td></tr><tr><td>OL2/2</td><td>£140.60</td><td></td><td>HMRC</td><td>Tax</td><td>LGA 1972 s112</td></tr><tr><td>OL2/3</td><td>£114.00</td><td></td><td>NCALC</td><td>Training</td><td>LGA 1972 s111</td></tr><tr><td>OL2/4 OL2/5</td><td>£70.27) £70.27) <b>£140.54</b></td><td>11.71</td><td>DNH Contracts</td><td>Dog bin maintenance Missed Dec Invoice</td><td>Open Spaces Act</td></tr><tr><td>OL2/6</td><td>£9492.00</td><td>1582.00</td><td>Ariss Construction</td><td>RR Windows and Doors- initial payment</td><td>GPOC</td></tr></tbody></table>	Application No	Details	Applicant	WNS/2022/0047/FUL <a href="https://snc.planning-register.co.uk/plandisp.aspx?recno=112739">Weblink: https://snc.planning-register.co.uk/plandisp.aspx?recno=112739</a>	Proposed new building for quarantine of animals at Weavers Coving	Mr Smith	Payment Ref	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	OL1/6	£3377.15	562.85	ARC Thermal Products	Reading Room renovation project heating	GPOC	Payment Ref	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	OL2/1	£619.60		Linda Paice	Salary	LGA 1972 s112	OL2/2	£140.60		HMRC	Tax	LGA 1972 s112	OL2/3	£114.00		NCALC	Training	LGA 1972 s111	OL2/4 OL2/5	£70.27) £70.27) <b>£140.54</b>	11.71	DNH Contracts	Dog bin maintenance Missed Dec Invoice	Open Spaces Act	OL2/6	£9492.00	1582.00	Ariss Construction	RR Windows and Doors- initial payment	GPOC
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	Direct debit	£148.10	7.04	SSE	Electricity	Highways Act
	<p>iii) To note any <b>Receipts</b>.</p> <p>iv) To receive details of the bank balances at 31<sup>st</sup> January 2022</p> <p>v) To receive receipts and payments account to December 2021</p> <p>vi) To consider quotation for urban mowing from N J Blackwell</p> <p><b>6.3 HIGHWAYS &amp; INFRASTRUCTURE SUBGROUP</b> – (Cllrs Barnett, Garnor, Chairman(advisory): Report of the Group on:</p> <p>i) Highway <b>Issues to report</b> and consider.</p> <p>ii) Feedback from <b>previously reported issues</b></p> <p>iii) Update on replacement of gate at the Dingo</p> <p>iv) To receive any further update on Gigaclear works</p> <p><b>6.4 LIGHTING</b> – i) Any faulty lights to report</p> <p><b>6.5 SILVERSTONE CIRCUIT/MEPC LIAISON GROUP</b> – (Cllrs Cunningham, Neuhoff, Harrington): Report of the Group on:</p> <p>i) Feedback from latest meetings</p> <p><b>6.6. READING ROOM LIAISON GROUP</b> – (Cllrs Harrington, Cunningham): Report of the Group on:</p> <p>i) Update following latest meeting</p> <p>ii) Update report of PC spending on RR projects</p> <p><b>6.7 POLICE LIAISON</b> (Chairman) – i) Report on latest meetings/issues raised</p> <p><b>6.8 OTHER INTERNAL REPORTS</b> - i) <b>Good Neighbours Scheme</b> - (Cllrs Harrington and Neuhoff): Report as necessary</p> <p>ii) <b>Public Rights of Way</b> – (Parish Path Warden and Clerk) – a) PW to raise issues with the Clerk to be reported as necessary.</p> <p>b) Update on formal induction of Path Warden. c) Bucks CC footpath highlighted issue</p> <p>iii) <b>Recreation Society</b> – ( Cllr Craven): i) To report back as necessary ii) Queens Platinum Jubilee update</p> <p>iv) <b>Community Website and social media management</b> – Cllrs Harrington, Garnor and Clerk) –</p> <p>a) Update since last meeting</p> <p>b) Consideration of Social Media Policy.</p> <p>v) <b>Community Emergency Plan</b> - (Cllrs Harrington, Craven, Garner and Chairman) - Update</p> <p>vi) Update on NCALC <b>Asset Mapping Project</b> – a) Outline of the project a) Appointment of Working Group</p> <p>c) Adoption of Group terms of Reference d) Acknowledgement of grant</p> <p>vii) Consideration of <b>COUNCILLOR TRAINING</b> report</p> <p>viii) Further consideration of <b>COUNCIL MEETING DATES</b></p> <p><b>6.9 REPORTS ON EXTERNAL ISSUES</b> – (Clerk or as delegated) :</p> <p>i) <b>Odours issues</b> – to receive the latest update</p>					
7	<b>CORRESPONDENCE</b> - i)To note tabled and general					
8	To consider any <b>CONSULTATIONS</b> received – i) WNC Tree Policy and Strategy Task and Finish Group. ii) WNC Bus strategy					
9	To receive any <b>ITEMS FOR THE NEXT MEETING AGENDA</b>					
10	To set the <b>DATE OF NEXT MEETING</b> – Thursday 10 <sup>th</sup> March 2022 at 7.30pm at Whittlebury Hall unless otherwise advised					

**Linda Paice**

LINDA PAICE, MILCM  
Clerk & Proper Officer of the Council  
01327 353622

Mike Peters  
Chairman  
07714 232221

3<sup>rd</sup> February 2022

**Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.**

**Members of the public may also address the Council upon individual items listed on the Agenda for a period not exceeding 3 minutes, provided that three clear days notice in writing has been given to the Parish Clerk of that intention.**

**Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.**