

WHITTLEBURY PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 13th JANUARY 2022 AT 7.30PM IN THE HOCKENHEIM ROOM AT WHITTLEBURY HALL, courtesy of Whittlebury Park.**

PRESENT: Councillors R. Harrington (taking the Chair), J. Garnor, M. Neuhoff, F Craven and A Barnett. Cllr K. Cunningham joined the meeting at 7.40pm. Cllr W. Barter, Unitary member was in attendance. Also present Linda Paice, Parish Clerk and three members of the public. Social distancing was observed.

21/96	APOLOGIES were received and accepted from Cllr Peters (sick leave)							
21/97	CHAIRMAN'S ANNOUNCEMENTS were noted.							
21/98	i) No DISPENSATION requests had been received. ii) No DECLARATIONS OF INTEREST were made. iii) The requirement to update REGISTER OF INTEREST changes was noted.							
21/99	Having been previously circulated it was RESOLVED that the MINUTES of the Meeting of the Council held on 16 th December 2021 be duly signed and adopted as a true record in line with Standing Orders.							
21/100	<p>ISSUES MEMBERS OF THE PUBLIC WISH TO RAISE – 100.1 William Barter as Unitary Member updated members on the position with the proposed green waste bin charges which having been called in by Unitary Members was now going back to WNC Cabinet for further discussion. He would keep the Council updated. The Spatial Strategy consultation had now closed and response levels would be advised. There was no further news on the Podium Park application. He outlined the Unitary Member's covid recovery fund possibility for charities and not for profit groups but not Councils. He was thanked as ever for attending and giving his report.</p> <p>100.2 The meeting was updated by a member of SWRA on the Save Towcester Campaign. Leaflets were about to be delivered in the village encouraging people to sign up to an online petition relating to readdressing of the Local Plan areas 1-4 allocations. Further reports to be addressed on Podium Park were still expected. A representative of the Friends of Whittlebury School was in attendance to learn if there had been further traffic calming progress and to report on the installation of the footpath removable figures highlighting awareness of the school. Both members of the public were thanked for the input.</p>							
21/101	<p>SUBGROUP REPORTS</p> <p>101-i) PLANNING (<i>lead member Cllr Craven</i>) –i) The following APPLICATIONS had been received since the date of the Agenda and comments would be submitted accordingly:</p> <table border="1"> <thead> <tr> <th>APPLICATION NO</th> <th>DETAILS</th> <th>COMMENTS</th> </tr> </thead> <tbody> <tr> <td>WNS/2021/1269/MAR</td> <td>Reserved matters submission for appearance, scale, layout, access and landscaping for commercial development and a new Social Hub relating to Planning Permission S/2019/0443/EIA (Outline permission for mixed use development comprising offices, light industrial, research and development, general industrial and storage & distribution facilities, education/ on site student accommodation, up to two hotels, non retail promotional automotive display space, a social hub, parking and access arrangements and supporting infrastructure). The original outline planning application was an EIA application</td> <td>No observations as no comments were made on the original application.</td> </tr> </tbody> </table> <p>ii) PERMISSIONS received – None iii) REFUSALS received - None iv) ANY OTHER PLANNING MATTERS - a) Submission of the Council's response to the WNC Spatial Options Consultation was noted b) It was noted yet again that there had been no further response from Clowes in regard to a presentation to the Council on the Podium Park application. c) The CPRE Autumn Planning Update had been circulated and it would be highlighted to them that the Podium Park application had not been listed. d) Following advice from NCALC on the Deanshanger PC invitation to join an A5 Parish Alliance Group it was RESOLVED that a negative response be sent.</p>		APPLICATION NO	DETAILS	COMMENTS	WNS/2021/1269/MAR	Reserved matters submission for appearance, scale, layout, access and landscaping for commercial development and a new Social Hub relating to Planning Permission S/2019/0443/EIA (Outline permission for mixed use development comprising offices, light industrial, research and development, general industrial and storage & distribution facilities, education/ on site student accommodation, up to two hotels, non retail promotional automotive display space, a social hub, parking and access arrangements and supporting infrastructure). The original outline planning application was an EIA application	No observations as no comments were made on the original application.
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	<p>e) Following a circulation to Sub Group Members by Cllr Craven as Lead there was discussion on the Council's position on a response to the DHL application. Members were asked to look at this application and submit their comments.</p> <p>f) Sally Chapman's short precis report on Podium Park would be compared by the Sub Group members and Cllr Harrington with the Council's original submission with a view to submitting further comment.</p> <p>g) Following Cllr Craven's report there was further discussion on the possibility of preparing a Neighbourhood Plan. The Pros and cons of doing this were considered and varying views expressed. On proposition by Cllr Craven seconded by Cllr Cunningham in was RESOLVED that registration of a Neighbourhood Area be pursued with WNC Officers as a first step. As it was vital that there be a NHP Advisory Group established to pursue production of any Plan, Cllr Harrington would add a post to the Community Facebook page seeking registration of interest to help and stressing that without this there could be no NHP and therefore no protection of the village against future unwanted development.</p> <p>Following on from this the Clerk was asked to consider adapting a development alert which she had prepared for another village to be posted on the website and Community Facebook page by Cllr Harrington as Media Lead.</p>																																										
21/102	<p>102.i) FINANCE SUBGROUP – (lead member Cllr Neuhoff) It was RESOLVED the following PAYMENTS be authorised by Cllrs Harrington and Neuhoff accompanying documentation to be duly signed:</p> <table border="1"> <thead> <tr> <th>Payment Ref</th> <th>AMOUNT</th> <th>INCL VAT OF</th> <th>PAYEE</th> <th>DETAILS</th> <th>POWER</th> </tr> </thead> <tbody> <tr> <td>OL1/1</td> <td>£618.40</td> <td></td> <td>Linda Paice</td> <td>Salary</td> <td>LGA 1972 s112</td> </tr> <tr> <td>OL1/2</td> <td>£140.60</td> <td></td> <td>HMRC</td> <td>Tax</td> <td>LGA 1972 s112</td> </tr> <tr> <td>OL11/3</td> <td>£87.84</td> <td>14.64</td> <td>DNH Contracts</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> <tr> <td>OL1/4</td> <td>£30.00</td> <td></td> <td>Whittlebury Reading Room</td> <td>Room Hire</td> <td>LGA 1972 s111</td> </tr> <tr> <td>OL1/5</td> <td>£101.20</td> <td></td> <td>Greens Norton PC</td> <td>Shared admin costs</td> <td>LGA 1972 s111</td> </tr> <tr> <td>Direct debit</td> <td>£131.32</td> <td>6.24</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> </tbody> </table> <p>ii) RECEIPTS – None .</p> <p>iii) BANK BALANCES at 31st December were reported as £45,664.49 in the current account and £3942.66 in the Instant Access Account from the previous month.</p> <p>iv) There had been no RECEIPTS.</p> <p>v) Following cancellation with Ariss Construction of the electrical/heating works and after further discussion and on proposition by Cllr Garnor seconded by Cllr Craven it was RESOLVED that an order be placed with ARC Thermal Products for infrared heaters as quoted in the sum of £5628.58 plus VAT.</p> <p>vi) Final consideration was given to the 2022-23 Budget and on proposition by the Chairman it was RESOLVED that WNC be precepted upon for £28,050.00 for the 2022-23 financial year. This represented a 3.89% increase year on year.</p>	Payment Ref	AMOUNT	INCL VAT OF	PAYEE	DETAILS	POWER	OL1/1	£618.40		Linda Paice	Salary	LGA 1972 s112	OL1/2	£140.60		HMRC	Tax	LGA 1972 s112	OL11/3	£87.84	14.64	DNH Contracts	Dog bin maintenance	Open Spaces Act	OL1/4	£30.00		Whittlebury Reading Room	Room Hire	LGA 1972 s111	OL1/5	£101.20		Greens Norton PC	Shared admin costs	LGA 1972 s111	Direct debit	£131.32	6.24	SSE	Electricity	Highways Act
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21/103	<p>REPORTS TO THE COUNCIL – 103.1 HIGHWAYS & INFRASTRUCTURE SUBGROUP – (lead member Cllr Garnor) i/ii) No further issues were reported and there were no updates. iii) The Clerk undertook to follow up an updated quotation from Ruby Landscapes on the replacement gate at the Dingo and the Chairman likewise for Luke Warren. iv) An update from Gigaclear had been circulated but there was still widespread dissatisfaction on the standard of reinstatement works. Connection to Kingsfield Pieces was still to be carried out. Gigaclear had asked for photographic evidence of areas of concern and the Council had agreed to take part in a walkabout to identify the issues. v) An update on Towcester Relief Road from Cllr Barter was noted the estimated completion date being December 2023. vi) A response from the Police regarding a parking complaint on Church Way had been circulated. vii) There was nothing to report on LIGHTING</p>																																										
	<p>103.2 SILVERSTONE CIRCUIT/MEPC LIAISON GROUP – (lead member Cllr Cunningham) Cllr Harrington gave a comprehensive update following recent Circuit and MEPC meetings including feedback from traffic issues at both the MotoGP and the 2021 Grand Prix. Lack of cones in certain areas had caused issues.</p>																																										
	<p>103.3 READING ROOM LIAISON GROUP - (lead member Cllr Harrington)-</p>																																										

	Cllr Harrington updated members advising that renovation works had started and wall issues had arisen leading to a quotation of £1864 which it was agreed that the RR should cover. The Clerk would update and circulate a full record of Parish Council costs on the works to date.
	103.4 POLICE LIAISON –(<i>lead member Cllr Peters</i>) No report available.
	103.5 OTHER INTERNAL REPORTS – i) GOOD NEIGHBOURS SCHEME - (<i>lead member Cllr Harrington</i>) Cllr Harrington reported that the Secretary had resigned but was still on the Committee. The Group's AGM would be held in March. ii) FOOTPATHS -(<i>lead member Cllr Harrington</i>) The update on this had been covered under the Highways Sub Group. The Parish Footpath Warden would be invited to attend the next meeting. iii) RECREATION SOCIETY (<i>lead member Cllr Harrington</i>) Nothing to report. iv) COMMUNITY WEBSITE AND SOCIAL MEDIA MANAGEMENT - (<i>lead member Cllr Harrington</i>) The PC Facebook page was still being worked on. Cllr Garnor still needed to undertake website training by 2Commune and would put forward some suggested dates. A Social Media Policy was being drawn up by Cllr Harrington. v) The Recreation Society was working on possible Platinum Jubilee events for the village and Cllr Harrington agreed to ask Rebecca Chapman if she would lead a working party and would liaise as no other member of the Council would agree to taking a lead role on this. Cllrs Garnor, Craven, Cunningham and Neuhoff, although all not able to help immediately or on the day would assist wherever possible. vi) COMMUNITY EMERGENCY PLAN - (<i>lead member Cllr Harrington</i>) Still to be progressed. vii) Information on the NCalc ASSET MAPPING PROJECT was noted and the Clerk would follow up on this.
	103.6 REPORTS ON EXTERNAL ISSUES – i) ODOURS ISSUES – The Clerk and Cllr Harrington were to have a Zoom meeting the following day with representatives of Anglian Water to get a full update from their side.
21/104	CORRESPONDENCE – Tabled and general correspondence was noted including Insurance advice on clearing away of snow by residents and fly tipping funding for landowners.
21/105	CONSULTATION DOCUMENTS on the WNC and Police, Fire and Crime Commissioners draft budgets was noted.
21/106	ITEMS FOR THE NEXT MEETING – None requested.
21/107	DATE OF NEXT MEETING –Thursday 10 th February 2022 at 7.30pm at Whittlebury Hall. The March 2022 meeting was also likely to held at this venue courtesy of Whittlebury Park.

Being no other business, the meeting closed at 9.57pm